

Great Alne & Kinwarton Memorial Hall
97th Annual General Meeting
Thursday 28th June 2018

Present:-

Mr Martyn Davey (Chair), Mr Cliff Armstrong, Mr Richard Cockman, Mrs Mollie Davey, Mr Geoff Harrison, Mrs Marie Holding, Mrs Sue Jones, Mr John Kinnersley, Mrs Jackie Warren, Mrs Katrina Woodger and Mrs Diane Wright MBE

Also present:-

Mr Kass Aukstolis, Mr Lynn Bowring, Mrs Hazel Bowring, Mr Gareth Roberts-Davies, Mr John Earle, Mrs Margaret Earle and Mr Howard Elkins

1. Welcome

Mr Davey opened the meeting and extended a warm welcome to all present.

2. Apologies

Apologies were received from Mrs Sue Andrews, Mrs Lorraine Armstrong, Mrs Jean Bull, Ms Cham Dearling, Dr Peter Harris, Mrs Jane Harris, Mrs Susan Kinnersley, Mrs Margaret Moore, Mr Chris Moody, Mrs Barbara Munton and Mrs Judi Smith.

3. Minutes of the Previous Annual General Meeting

The minutes of the AGM held on 22nd June 2017 had been circulated in advance and were taken as read. Mr Davey asked those present at the last AGM whether the minutes could be signed as a true record of proceedings.

Proposed – Mr Armstrong Seconded – Mr Bowring
Agreed unanimously

4. Chairman's Report - Mr Martyn Davey

The Chairman began by reviewing achievements against plans for the previous twelve months:-

Plans for 2017/18

- i. *Make an operating surplus by increasing income and reducing costs*
Hiring income had exceeded £11,000 for the first time but operating costs had gone up. As a result there was a small operating deficit of £189.
Income was greater due to an increase in ad hoc bookings, some new classes in the autumn (which unfortunately did not continue into the new year) and an increase in charges for regular users from September onwards.
Costs had gone up largely because several expensive repairs and replacements; replacement circuit board (£785), replacement of security lights (£425), roof repair (£290), boiler repair (£213) and dishwasher repair (£147)
The operating cost per hired hour of Hall use had been calculated to be £9.64. This only yields a small profit. Unfortunately any further increases in the hire charge at the present time would make the Hall uncompetitive.
- ii. *Organise more successful fund raising events, drawing on the results of the residents interest survey carried out during 2016/17*
During the last twelve months various events have been organised including a wine tasting evening. This ranked highest in the residents interest survey. Other events included the annual Village BBQ, Christmas is Coming, the Christmas Supper and Music Hall, the monthly Film Club, a coffee morning, and a Jazz Night.

- iii. Raise remaining funds needed for Centenary Memorial Garden
Over £19,000 was raised in grants and donations against a projected total cost (including plants and garden furniture) of £25,850. The shortfall will be met from Hall reserves. The forecast cost is currently £1,000 more than planned due to unforeseen drainage issues that occurred when the land to the rear and side of the Hall was cleared.

The Chairman acknowledged with gratitude the money given by Awards for All (£10,000), Tesco (£2,000), the Garfield Weston Foundation (£2,000), Great Alne Parochial Charity (£1,000), Warwickshire County Council Councillors (£500), Great Alne Parish Council (£250), Kinwarton Parish Council (£250), Waitrose (£153) and Friends of The Memorial Hall (£2,900).

Looking ahead, the Chairman then outlined the Committee's plans for the coming 12 months:-

Plans for 2018/19

- i. Make an operating surplus by increasing income and reducing costs
- ii. Organise more successful fund raising events
- iii. Install a new overhead projector and screen
- iv. Repaint the exterior of the Hall
- v. Complete and open the Centenary Memorial Garden
- vi. Decide the next major project

The Chairman concluded his report by thanking members of the committee for all their help over the past year. He also thanked the residents of Great Alne and Kinwarton for their support over the last 12 months. He then invited questions.

Mr Roberts-Davies asked how extra income might be generated. Mr Davey said that he hoped that the new garden would lead to greater use of the Hall in view of the extra space now available.

Mr Bowring queried the scope for reducing costs. Mr Davey said that it was unlikely that costs would be lower in 2018/19 unless there were fewer and/or less expensive repairs. Electricity and oil are the biggest items of expenditure and prices are rising. However we have recently switched electricity provider (after taking professional advice) and use a purchasing consortium when buying oil in order to get the most advantageous deal.

There were no other questions.

5. Treasurer's Report – Mrs Katrina Woodger

The Annual Accounts were projected onto the screen for everyone to see. These were then reviewed as part of Treasurer's report for 2017/18

The Treasurer drew attention to the fact that the accounts had still to be audited.

Income

Overall income for the year totalled £39,948.50 which was considerably greater than 2017/18, due mainly to the grants and donations made towards the Centenary Memorial Garden.

Hall hiring income had increased by around £1,200 and Film Club receipts had gone up by around £350. Other fund raising activities had also generated around £450 more.

Expenditure

Expenditure totalled £30,211.71 including £16,600 capital outlay on the new garden.

The Treasurer re-iterated the remarks made by the Chairman regarding electricity and oil prices, and pointed out that repairs and maintenance had cost £3,170.76, which was more than £1,000 above last year's expenditure.

Balance Sheet

The Hall achieved a surplus of income over expenditure of £9,736. 79 in 2017/18.

Total net current assets at the end of the year were £44,175.53. However there is a capital commitment of £8,000 with respect to the Centenary Memorial Garden.

Investments in the COIF Fixed Interest have a book value of £25,000 and a year end market value of £24,761.04. The return on the investment to date was £2,458.35.

The Treasurer concluded her report by thanking Mr Cockman for helping her with the 100 Club accounts throughout the year. She also thanked Mr Peter Bostock in advance for agreeing to examine the accounts once again.

The Treasurer then invited questions. There was none.

The Chairman then asked if the accounts as presented by the Treasurer could be adopted, subject to examination.

Proposed - Mrs Holding Seconded – Mr Kinnersley
Agreed unanimously.

6. Election of Trustees and Officers

Elected Trustees (6)

All of the retiring trustees offered themselves for re-election. There were no other candidates.

Name

1	Mr Richard Cockman	3	Dr Peter Harris	5	Mrs Jackie Warren
2	Mr Martyn Davey	4	Mr Geoff Harrison	6	Mrs Diane Wright MBE

Vote en bloc

Proposed:- Mrs Davey Seconded:- Mrs Jones
Agreed unanimously

Representative Trustees (6) (No election necessary)

Name

Organisation

1	Mr Cliff Armstrong	Kinwarton Parish Council
2	Mrs Marie Holding	Great Alne Parish Council
3	Mrs Sue Jones	Great Alne & Kinwarton Women's Institute
4	Mr John Kinnersley	Kinwarton with Great Alne Parochial Church Council
5	Mr Chris Moody	Great Alne Cricket Club
6	Mrs Katrina Woodger	Great Alne School

Co-optative Trustees (3) (Appointed by the Committee)

Mrs Mollie Davey expressed her willingness to be co-opted for another year if required by the Committee. There were no other candidates

Proposed:- Mrs Woodger Seconded:- Mrs Jones
Agreed unanimously by the Committee

Election of Officers (Elected by the Committee)

Mr Martyn Davey and Mrs Katrina Woodger offered themselves for re-election as Chairman and Treasurer respectively. There were no other candidates and there were no offers to fill the vacant Secretary role.

Vote en bloc

Proposed:- Mr Harrison Seconded:- Mr Armstrong

Agreed unanimously by the Committee

7. Any Other Business

Mr Harrison queried why there had been a reduction in cleaning and caretaking costs (from £3,450.78 to £2,990.60). The Chairman explained that the cleaner had volunteered to do fewer hours as she felt the current commitment was excessive. He went on to say how delighted the committee is with the work she does.

Mr Harrison then thanked the Chairman on behalf of those present and the residents of Great Alne for the work he does to help maintain and improve the Hall and for organising events for the village. It was much appreciated.

Mr Davey thanked Mr Harrison for his kind remarks. He then thanked everyone for attending and closed the meeting at 7.30pm.